

**Memorandum of the Meeting  
Regular Study Session/Meeting  
Twenty-Sixth Town Council of Highland  
Monday, February 15, 2010**

The regular (rescheduled) session of the Twenty-Sixth Town Council of the Town of Highland was convened at the regular place, the Highland Municipal, 3333 Ridge Road, Highland, Indiana, in the plenary meeting chambers on **Monday, February 15, 2010** at the regular time of 7:00 o'clock p.m.

**Silent Roll Call:** Councilors Dan Vassar, Brian Novak, Konnie Kuiper and Mark A. Herak were present. The Clerk-Treasurer Michael W. Griffin was present to memorialize the proceedings. A quorum was attained. Bernie Zemen was absent.

**Also present:** Robin Carlascio of Idea Factory, Newsletter Editor, was also present.

**General Substance of Matters Discussed**

1. The Town Council discussed the results of the election of officers for the *Community Events Commission*. It was noted that John Brezlin was re-elected as President.
2. The Town Council discussed the pending use variance as petitioned by the Baccino's on 45<sup>th</sup> Avenue. The location is presently zoned B-1 and the petition seeks zoning of R-1. It was noted that this resident also applied for and was granted a waiver of certain solid waste management fees.
3. Brian Olenik and Robert Young, both of Graybar Electric, briefed the Town Council on American Reinvestment and Recovery Act grants that are awarded to promote energy efficiency for existing structures and traffic or street lighting. Mr. Olenik, described the particulars, noting that the grant writing would be done at no charge. The successful contractor would purchase from Graybar, as its prices are approved by the United States. This may be permitted in IC 5-22 et seq. as well. It was noted that the Town Council President would have the Public Works Director, the Parks and Recreation Superintendent, and the Fire Chief to follow-up with Mr. Olenik and Mr. Young to have them do a site assessment to identify projects.
4. The Town Council President discussed a letter from the Town of Dyer regarding its withdrawal from a joint application for public works funds related to Sheffield Avenue, submitted to Congressman Visclosky' office. It was noted that the project would only have three rather four communities. The Town Council President noted he would follow-up with the Town Manager of Munster regarding the matter.
5. The Town Council President noted some special invitations and events that he was made aware of through his mail.
6. The Town Council discussed the recent review and re-rating of the community ISO rating being retained as 4, but with favorable comments.
7. The Town Council President noted the recent annual Police Pension election and annual organizing meeting of the Police Pension Board of Trustees. There were no changes.
8. The Town Council discussed the various merits between a construction manager versus the use of a general contractor. The Town Council discussed whether or not an RFQ should be developed or if interviews should be conducted for selection of such a service. It was noted

that Skillman Group offered a reasonable fee for service and evidenced sufficient qualifications. The discussion included suggesting that the group be commended to the Park and Recreation Board for its project. The discussion further included whether or not the group should be engaged in helping to organize the proposed Public Safety Building Project. The discussion included whether the public safety building should move forward within the current Council term or be held over for the next Council term.

The discussion included a discussion of the pending Sanitary Districts and watershed concerns in the Southridge neighborhood. The discussion included looking at the Alti Court area.

The discussion included a review of the progress of the remedies for standing water issues in the Hess Drive neighborhood as particularly raised by Mr. Neel, a resident in the neighborhood.

9. The Town Council discussed the requested meeting with the current appointee to the Regional Bus Authority, Cordell Surret. It was noted that a group meeting with all three Town Councils from Griffith, Highland and Munster may be difficult but that perhaps a meeting with the Town Council Presidents would suffice, with the Town Council Presidents then reporting back to their councils regarding the meeting.
10. The Town Council discussed the scheduling of the Town Council meetings and the ordinance that would move the standing plenary business meetings from the Second and Fourth Mondays to the First and Third Mondays. It was noted that there were less conflicts for Councilor Novak with the changed scenario but there would still possibly be three added conflicts for his work that may need to be addressed.

There being no further business to come before the Town Council, the regular study session of the Town Council, of **Monday, February 15, 2010**, was adjourned 8:55 o'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA  
Clerk-Treasurer